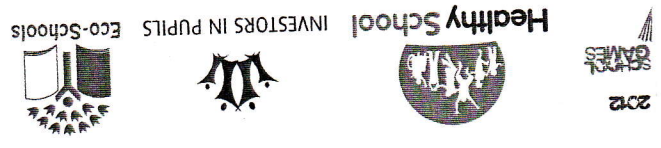


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Principal: Andrew Bayston  
 Vice Principals: Pauline Dolata Ann Francis

**...learning first**



**CONSENT FOR PROCESSING OF BIOMETRIC INFORMATION**

Name of student(s): \_\_\_\_\_  
 Year group/VMG(s): \_\_\_\_\_

I do / do not give permission for the above named student's biometric data to be processed for the purposes of the cashless catering system at Harrogate High School.

Name of parent/carer: \_\_\_\_\_  
 Signed: \_\_\_\_\_  
 Date: \_\_\_\_\_

Please return to reception

**Mrs Sally Cocker**  
 Finance Director

Yours sincerely

As you will be aware, Harrogate High School uses biometric technology in its cashless catering system. This means that students are recognised at the revaluation pay points and at the tills by means of a scan of their thumb or finger. The advantage of this system is that there is no need for students to carry cash around school until lunchtime and there are no meal cards to get lost or broken (with the associated cost and inconvenience of replacing them).

The cashless solution does not store finger prints. When a finger scanned for the first time, the system creates a unique algorithm from the scanned points. This data is then encrypted and serves no purpose other than identification by the cashless system within the school. The encrypted data cannot be accessed by any person within the school or by any outside third party. When a student leaves the school, all associated personal and biometric data is removed and deleted.

Under new legislation, it is a requirement of schools to obtain consent for the processing of this data. I would therefore be grateful if you would fill in the reply slip below stating whether or not you consent to your son/daughter's biometric data being processed in this way. If you withhold consent, your son/daughter will still be able to use the cashless system as a PIN number may be issued instead. We will assume consent until we hear from you as we would not wish to prevent your son/daughter being able to access the school meals.

Dear Parent/Carer

18 October 2012

